

## READING

Please use the following address and postcode:

**Brakes and Brakes Food Shop, Unit 24, Suttons Business Park, Earley, Reading RG6 1AZ**

### Collection Point

As you arrive at your destination please take the entry point clearly marked “Brakes Food Shop” which is the second entrance into the depot on your left hand side.

You will be asked to stop at security and will be allowed on site once there is a space available at our collection point.

Announce yourself to a Brakes employee upon arrival at the point of collection (maintaining the 2m rule) where you will be given further instructions about your collection point.

### Health & Safety – Please familiarise yourself with the following rules ahead of your collection

- Please do not turn up early for your appointment – we have a strictly controlled time slot and you will not be allowed on site until the agreed time.
- When you arrive at the collection point please reverse park.
- Take extra care when reverse parking, aware at all times that large good vehicles will be using the site.
- You **MUST** remain in your vehicle at all times unless instructed by a team member.
- No children are allowed out of the vehicle when on site.
- Failure to do so will result in you being asked to leave site and your order will not be available.
- Once the order is ready please take this immediately and leave the customer parking area.
- You will be responsible for moving your order to your vehicle. There will be no assistance available due to social distancing measures.
- **Please bring your own pen to minimise the spread of COVID 19 with other customers**